

## DATA PROTECTION REGULATIONS

We inform you that miniBUD Limited Liability Company (1185 Budapest, BUD International Airport, Terminal 2, building 201, office 4013, hereinafter: **Data Subject**) handles the personal data specified by you confidentially, in compliance with applicable data protection regulations. The Data Subject provides additional information upon request, by email, via the email address [info@minibud.hu](mailto:info@minibud.hu).

The Data Subject requires some personal data (full name, destination address, email address, telephone number, invoicing address, bank card number, name on bank card, bank card expiry date and security code) in order to process and fulfill your order, as well as to issue the invoice and the necessary documents. By making your personal data available to the Data Subject, you acknowledge and consent to the handling of your personal data by the Data Subject, in compliance with these Regulations and applicable legal provisions.

The Data Subject handles the personal data specified voluntarily, without any undue interference solely in the interest of fulfilling the order specified on the minibud.hu website (hereinafter: **Website**), as well as any other enquiries relating to the services provided by the Data Subject, in accordance with and for the purpose recorded in these Regulations.

The Data Subject informs you that data provision is voluntary, but is a pre-requisite for orders and for making contact with our company. In order to comply with the retention period specified in section (1) of paragraph 169 of act C of 2000 on accounting (hereinafter: "Accounting Act"), your personal data are handled for a period of 8 (eight) years. Upon the expiry of the data handling period of the personal data specified for the fulfillment of your order, the Data Subject shall delete the personal data from its records. Personal data specified with the intention of making contact with the Data Subject are handled until such contact is established, or are deleted within 30 days of the receipt of a request for deletion.

The Data Subject shall not be liable for damages arising from the incorrectness or incompleteness of the data provided by you. The Data Subject will only release your data to the competent authorities or court upon their request, and in cases prescribed by applicable legal provisions.

The Data Subject takes all reasonably expected measures in order to protect and store in a safe and secure manner your personal data, and to safeguard them against unauthorized access, use, alteration or illegal deletion, including taking reasonable technical security measures. The Data Subject pays special attention to the secure forwarding of personal and financial data. The regulations of the PCI ISS qualification applicable to strict audited systems specify the mandatory period for retaining data, which is the period pursuant to section (1) of paragraph 169 of the Accounting Act, as well as the manner of saving and forwarding them.

The Data Subject does not use or handle your personal data for marketing purposes without your express, prior consent.

During the use of our website, your browser program stores cookies on the hard disk drive of your computer. The Data Subject stores the data sent in the course of orders to our website

by your browser and computer. The data is used for statistical purposes and for the development of our services, only in aggregate form.

The data are required for the transaction of the order, but you can abort the ordering process at any time if you decide that you do not wish to provide the required data. The Data Subject does not use the data provided for any other purposes other than the processing and fulfillment of the order, and shall not hand them over to third parties. Bank card data are an exception from this, which the Data Subject hands over to SIX Payment Services (Europe) S.A. Hungarian Branch (registered offices: 1117 Budapest, Budafoki út 91-93. C. ép. fszt., corporate registration number: 01-17-000672; tax number: 23106554-2-43) for the purpose of processing payment. The Data Subject does not store bank card data. By ordering the service, you expressly consent to the Data Subject handing over your following personal data (bank card data): bank card number, name on bank card, bank card expiry date and security code to the aforementioned data processor, in the interest of fulfilling your order, to the extent necessary therefor. The manner of data processing is: machine-based data processing. The data processor handles the personal data for the period specified in section (1) of paragraph 169 of the Accounting Act.

You can request information about the handling of your personal data, or request their correction, or their deletion or blocking at any time, with the exception of the cases of data handling required by legal provisions. You can request the modification or deletion of your personal data, or information about the handling of your data and your related rights by sending a written declaration to the Data Subject by mail (miniBUD Ltd., 1185 Budapest, BUD International Airport, Terminal 2, building 201, office 4013) or by email to the email address [info@minibud.hu](mailto:info@minibud.hu). Please always specify your personal data precisely, for the purpose of identification. You also have the right to object to the handling of your personal data. If you do not agree with the decision made on the basis of your objection, you may turn to court, or to the Hungarian National Authority for Data Protection and Freedom of Information (address: 1125 Budapest, Szilágyi Erzsébet fasor 22/c; mailing address: 1530 Budapest, P. O. box 5., telephone: +36 1 391-1400; email address: [ugyfelszolgalat@naih.hu](mailto:ugyfelszolgalat@naih.hu)).

In case of the cessation of the Website or the related subpages, the personal data specified by you shall be deleted from the Data Subject's records within 30 days of such cessation.

6 September 2016